User Self Certification

PSC requires all users to annually self-certify that they are authorized to use PMS and that they will use it in accordance with federal rules and regulations.

Instructions

Log in to the Payment Management System

Read the rules and regulations on the PMS Annual User Self Certification Page, and click the "I AGREE" or "Cancel" button.

If you click the “I AGREE” button, you will be able to access the Payment Management System. If you click the “Cancel” button, you not be able to access the Payment Management System and you will be returned to the Payment Management Services webpage.

View Self User Certification Status

To view your self certification status, you may go to the My User Info - Personal Info Tab, to see your last and next certification date.
<table>
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<tr>
<td>Change Password</td>
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<td>Personal Info</td>
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<td>Security Questions</td>
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- **PMS User ID:** TSTGRNUSR03
- **Last Name:** User3
- **First Name:** Grantee
- **Middle Initial:**
- **Formal Title:** Project Coordinator
- **Phone:**
  - Domestic: [ ]
  - Foreign: [ ]
  - Code: 205
  - Number: 466951
  - Ext.:  
- **Office Phone:**
- **Email Address:** guser3@email.com
- **Confirm Email Address:**
- **Last Certification Date:** 28-NOV-2016
- **Next Certification Date:** 28-NOV-2017

**Buttons:**
- Change
- Cancel